

**Northeastern University**  
**Internship in School Psychology at a Glance**

**Basics:**

In accordance with the National Association of School Psychologists (NASP) and Massachusetts Department of Education (DOE) requirements for certification / licensure in school psychology, students are required to attain a *minimum* of 1200 hours of field experience during their internship in school psychology.

**Out-of-State Internships:**

Students may elect to conduct their internship in another state. They should check with the state's Department of Education to determine state licensure/certification requirements.

**Prerequisites:**

In order for students from the Northeastern University School Psychology Program to be eligible to begin their internship, they must complete the following milestones in the program:

1. Successful completion of the MTEL
2. Successful completion of all coursework with the exception of internship
3. Successful completion of the master's level portfolio (master's thesis equivalent)

**Field Supervision:**

Internship supervision and mentoring should be provided by a credentialed school psychologist with a minimum of three years of experience. Internship supervision consists of a minimum of two hour per week, in a face-to-face format.

**University Supervision:**

Internship students are enrolled in a seminar course during the internship year. A university supervisor, who is a certified school psychologist, instructs this course. For internship within Massachusetts, the university supervisor maintains contact with the field supervisor through three site visits. At the end of the internship year, the field supervisor and university supervisor determine if the student has progressed adequately in the major competency areas.

**Practice Requirements:**

- 8 comprehensive assessment cases,  
Total number of assessments: Minimum 14-20; Maximum 26-32
- Consultations with four staff and two parents
- Counsel 6 students (individually or in groups)
- 1 Professional Development or Student-centered Prevention Program
- Demonstrate multicultural competencies in all areas
- Demonstrate knowledge of state and federal laws.
- Familiar with and conform to the ethical standards established by NASP and APA
- Demonstrate competency in communication and information technology

**Portfolio Requirement:**

During the internship year, students will assemble a portfolio that illustrates their competencies in (a) professional identity and professional behavior, (b) assessment, (c) intervention / prevention, (d) program evaluation and applied research, (e) culture and diversity, (f) ethical and legal issues, and (g) communication and information technology. Internship

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students are required to prepare at least three comprehensive case studies each semester and a total of six across two semesters. These case reports are:

- Assessment Cases
- Consultation: Academic Problem or
- Consultation: Behavioral Problem
- Counseling Case
- Staff Professional Development (can submit ppt. of the presentation)
- Program Evaluation
- Ethical Dilemma

More details about the portfolio requirements are available from the internship manual and portfolio guidelines and rubrics from the program's website ([www.schoolpsychology.neu.edu](http://www.schoolpsychology.neu.edu))

**Course Vouchers for Supervisors:**

In recognition of the valuable guidance and supervision which is given to internship students, the Bouvé College of Health Sciences at Northeastern University makes available tuition vouchers for field supervisors. A voucher for one course at Northeastern University is available for each NU internship student. The voucher must be requested by a letter on school / agency stationery.

**Successful Completion of Internship:**

- Completion of 1200 hours of fieldwork
- Passing score on school psychology praxis exam
- Completion of all internship paperwork
- Completion of requirements in internship syllabus
- Ratings at the "expected level" or higher on all competency ratings from internship supervisor